

Johnson's BBQ Catering Agreement

This is a catering agreement executed this ____ day of ____, 20__, between

Johnson's BBQ Shack LLC
82 South Baldwin Street
Bargersville, IN 46106
317.458.4660

known for the purposes of this Agreement as "Caterer," AND

{Company Name}
{Address}
{Address Continued}
{Other Contact Info}

known for the purposes of this Agreement as "Client."

Client and Caterer agree to the following:

1. Services

- 1.1 Caterer agrees to provide services to the Client for ____, known as the "Event," taking place on {date}.
- 1.2 For this Event, Caterer agrees to provide the following: {detailed description of what caterer will provide, such as food, decorations, cutlery, equipment, furniture, personnel, etc.}.
- 1.3 Client agrees to provide the following: {anything else necessary for the Event that will be the responsibility of the Client, not of the Caterer}.

2. Deposit

- 2.1 Client is required to pay a deposit of 50% of the total price upon signing this Agreement.
- 2.2 Deposit is refundable if Client cancels two months before event date.

3. Payment

- 3.1 For the above services, Client will pay Caterer a total of {amount of money, and its basis. This can be a set price for a certain menu, assuming a certain number of guests, or it can be a price per guest attending the event, or any other deal Client and Caterer agree to. Be specific, so that there are no hidden costs}, including the deposit outlined in Section 1.
- 3.2 Client may request additional services, with the knowledge that these services will add to the total cost agreed upon by this contract, and must be agreed to in writing, either as an addendum to this Agreement, or in a separate document.
- 3.3. The balance on the total cost for the Event is due upon arrival to the event by the caterer.

4. Guests

4.1 Client agrees to provide Caterer with the total number of guests no later than 14 days before Event.

4.2 Client agrees to break down the guest list into adults and children, and include any food allergies or special dietary requests, if applicable.

5. Menu

5.1 Client will {provide his/her own menu, choose from Caterer's available options, etc.}.

5.2 Menu must be confirmed by {length of time before the Event}, or else Client will be subjected to {penalty fee amount}.

5.3 Menu will be fixed, and no changes may be made, 14 days before Event.

6. Cancellation Policy

6.1 Client may cancel this Agreement two months before the Event.

6.2 Cancellation occurring less than two months before the Event will result in a total forfeiture of deposit, as outlined in Section 2.

7. Arbitration

7.1 Should either party fail to provide or breach this Agreement in any way, the offending party will be liable for any damages.

7.2 Both parties agree to seek a third-party mediator or arbitrator for any disputes that arise as a result of this Agreement.

8. Jurisdiction

This Agreement falls under the jurisdiction of the state of Indiana, and is therefore subject to all of Indiana's laws and regulations.

Printed Client Name

Signature of Client

Date

Printed Caterer Name

Signature of Caterer

Date